ACENDIO Board of Directors
Minutes of Meeting
March 26th 2011
Funchal, Madeira

Present
Walter Sermeus (President) 2011-2013
Fintan Sheerin (Vice-President) 2011-2013
Kathy Mølstad (Secretary) 2009-2013
Kaija Saranto (Outgoing President) 2009-2011
Asta Thoroddsen (Treasurer) 2009-2013
Anna Ehrenberg (Board Member) 2009-2015
Elvio Jesus (Outgoing Board Member) 2007-2011
Martin Lysser (Board Member) 2009-2013
Ulla-Mari Kinnunen (Board Member) 2011-2013
Susana Martin Iglesias (Board Member) 2011-2015
Carme Espinosa (Editor)

Apologies

11/20 Welcome, apologies, confirmation of agenda and ratification of minutes of Board meeting of 24th March 2011.
WS welcomed members of the Board. All attending introduced themselves.
The minutes of the previous meeting were reviewed and agreed.

11/21 Confirmation of Secretary for the biennium
It was proposed that Kathryn Mølstad would take on the role of Secretary of ACENDIO. She graciously accepted this role.

11/22 Committees for new biennium
Discussion took place regarding the committees and working groups for the new biennium. It was proposed that this point be taken under consideration and that it be considered at the next Board meeting. It was suggested that the Editorial Board will remain in place. This was approved. A number of items were agreed in respect of the Newsletter.

It was agreed that a conference committee will be set up immediately to support initial plans for the Dublin conference.

It was agreed that the standardisation (AT/KS/AE) and e-health work (KM/FS) will continue.

Action: KM to include this item in the agenda of the next Board meeting.
Action: FS/CE to send email to members to elicit contributions and assistance for the Newsletter.
Action: FS to add email address ‘editor@acendio.net’ provide settings for CE.
Action: FS to set up the local conference committee in Dublin.

11/23 Board Action Plan for the Next Biennium/Focus of work for the Board 2011-2013
It was decided that the next meeting of the Board will consider the Action Plan as a central issue. It was proposed that this meeting should take place before summer. It was agreed that initial work on the action plan will take place in a virtual meeting during the last week of April 2011 (25th to 29th April). This will be followed by a full meeting on 26/27 August 2011 in Oslo.

Action: ALL to consider items for inclusion in the Action Plan.
Action: ALL to explore possibilities for supporting a real-time virtual meeting.

11/24 Any other business
The new Board thanked KS and EJ for their work.

11/25  **Next Meeting**

The next meeting will be a virtual one during the last week of April 2011 (25th to 29th April). This will be followed by a full meeting on 26/27 August 2011 in Oslo. It was suggested that the January 2012 meeting will take place in Dublin.

Subsequent meetings will be organised at the August meeting.